

1. Gli affidamenti in house: definizione e caratteristiche.
2. L'indebitamento dell'ente locale.
3. Le Unioni dei comuni.

Il candidato modifichi i margini di un foglio di scrittura.

#### TESTO N. 16

##### A painting robot

FRIDA is a robot which can paint. It looks like a robotic arm with a brush. An operator tells FRIDA what concept it will paint. The robot then makes a plan of what to paint, and it prepares a palette. When the robot starts painting, an overhead camera checks its work. If FRIDA makes a mistake, it includes the splotch in the painting. It is the same thing what artists do. It is hard to say if FRIDA is a painter or not. Painters watch the world around them and listen to what people say, and they then distill their ideas into a painting.

PROVA ESTRATTA



1. Il diritto di accesso agli atti dei consiglieri comunali.
2. La procedura aperta nel codice dei contratti pubblici .
3. I diritti dell'Interessato secondo il Regolamento (UE) n. 679/2016

Il candidato rediga un documento con le relative parti (indirizzo ,intestazione, oggetto etc...), lo salvi sia in formato proprietario Microsoft che in formato aperto.

## TESTO N. 5

### Fantastic Animation of Planes

An amazing animation shows the busy airspace above Europe during summer. Small white points represent airplanes on their way. The animation uses information from radar data on June 21st, 2013, and flight plans from July 28th, 2013. There are on average 30,000 flights across Europe every day in July. These flights cover a combined distance of 25 million nautical miles (over 46 million kilometers). The video features two London airports. On June 21st, 5,675 airplanes departed and arrived from British airports.

PROVA ESTRATTA

Three handwritten signatures in black ink, arranged horizontally. The first signature on the left is a large, stylized 'S' with a loop. The middle signature is a smaller, more complex scribble. The signature on the right is a simple, cursive 'R'.

1. Livelli della progettazione nel Codice dei contratti.
2. Comunicazione di avvio del procedimento: finalità e contenuti.
3. Il Segretario comunale: nomina, compiti, responsabilità.

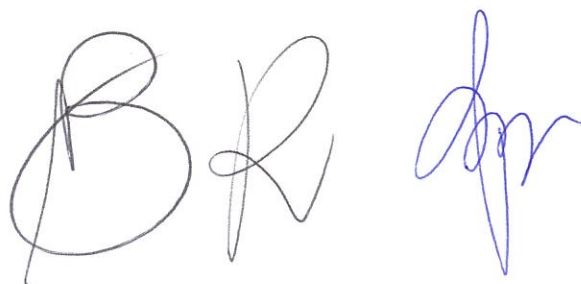
Il candidato modifichi l'area di stampa di una tabella di un foglio elettronico, mostrandone l'anteprima.

#### TESTO N. 17

##### Basketball in Water

There is a new popular video on the Internet. It is pretty cool. It shows how a group of young guys at a pool pass a basketball to one another. They do it in a quite complicated way. But it is something amazing. It all happens very fast and the last one throws the ball into the basket. You should check out the video and watch it!

PROVA ESTRATTA



1. Il principio di rotazione negli appalti pubblici.
2. Chi sono gli agenti contabili.
3. Che cosa è e perché si usa la PEC.

Il candidato scriva in un foglio di calcolo 10 nomi e cognomi casuali, e li ordini per nome.

### TESTO N. 13

#### Alpacas in Wales

Several alpacas, which originally live in Peru, found a new home on a farm in West Wales. The alpacas stay on a farm with 12 sheep and scientists from Aberystwyth University are studying how the animals live with each other and what impact the alpacas have on the area. Scientists said that the alpacas had a big impact on the environment because they helped save peatlands. Peatlands were very important because they helped reduce carbon dioxide in the air.

PROVA ESTRATTA

B R apr

1. Dichiarazioni sostitutive dell'atto di notorietà.
2. Accesso civico e accesso documentale: differenze.
3. La nomina degli assessori nei comuni con più di 15.000 abitanti ed in quelli con meno di 15.000 abitanti.

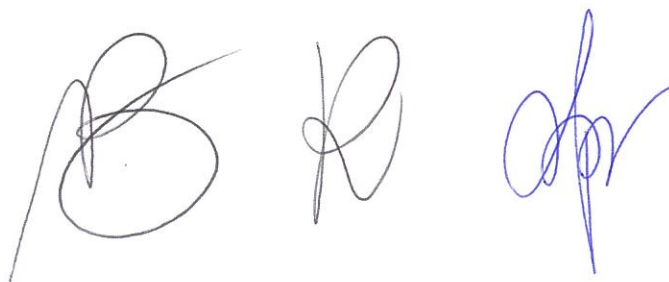
Il candidato scriva in un foglio di calcolo 10 nomi e cognomi casuali, e li ordini per cognome.

#### TESTO N. 14

##### A new throne

The Coronation Chair is a chair which is for the coronation of British kings and queens. The chair is more than 700 years old. King Edward I orders to make the chair in 1296. A special stone from Scotland is in the chair. It is called the Stone of Destiny. The chair also colored glass and layers of gold on it. But over the years, the chair gets old. It is necessary to make it look new again. The coronation of almost all British kings and queens happens on this chair. King Charles's own mother, Elizabeth II, becomes the queen on the chair.

PROVA ESTRATTA



1. Conflitto di interesse: definizione e misure di contrasto.
2. Autotutela della pubblica amministrazione: revoca e annullabilità d'ufficio.
3. Cosa si intende per "trattamento accessorio".

Il candidato imposti la stampa su un foglio elettronico , per cui venga stampata tutta la griglia.

#### TESTO N. 18

##### Fat Thursday

Fat Thursday is a Christian tradition in some countries. It is on the last Thursday before Lent, forty days of fasting before Easter. In Poland, people eat doughnuts on Fat Thursday. Polish doughnuts taste different because people fry them in oil for less than a minute. This way, the oil doesn't get inside. Last Thursday, people waited in lines for hours to buy doughnuts. The prices of ingredients went up by almost 30% since last year, but it didn't stop people from buying these special sweets.

PROVA ESTRATTA



1. E' possibile per la Giunta ed il Consiglio comunale discostarsi dal parere tecnico espresso sulle proposte di deliberazioni?
2. Motivi di esclusione di un operatore economico dalle procedure di gara.
3. La figura del Responsabile del trattamento secondo il Regolamento (UE) n. 679/2016.

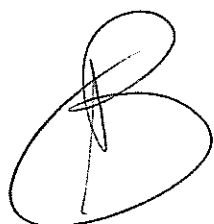

Il candidato apra un foglio di calcolo, evidenzi il bordo esterno di una tabella di 15 righe e 10 colonne, e cancelli tutti i bordi interni delle celle.

TESTO N. 10

Castles for sale

If you want to become the Queen or the King, you can buy your own castle. In Scotland, there are about 10 castles for sale every year. Myres Castle is less than an hour's drive from the capital of Edinburgh and it is near the renowned St. Andrews golfing club. You can buy it for 4.3 million dollars, but you have to count on the fact that every year, you'll spend at least 10% of the purchase price on maintenance. The castle has 10 bedrooms, five reception rooms, and 45 acres of land.

PROVA ESTRATTA

A large, stylized handwritten signature in black ink, possibly representing the letter 'B'.A large, stylized handwritten signature in black ink, possibly representing the letter 'P'.A smaller, stylized handwritten signature in black ink, possibly representing the letter 'R'.

1. Principali funzioni svolte dall'ANAC.
2. Il riaccertamento dei residui.
3. Orario di lavoro, orario di servizio e orario di apertura al pubblico.

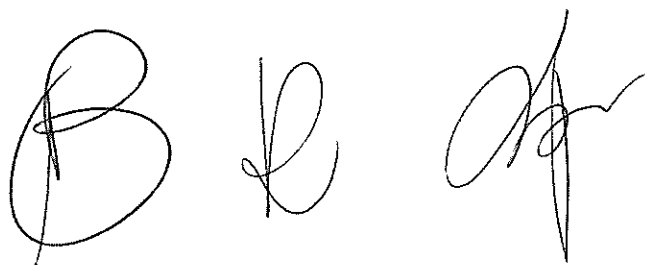
Il candidato crei una cartella nei Documenti dell'utente corrente, con nome "concorso", crei dentro suddetta cartella un file denominato "prova.doc", e lo invii tramite un servizio di posta elettronica.

TESTO N. 19

### Copenhagen Light Festival

On February 3, 2023, the fifth Copenhagen Light Festival started, and it will last three weeks. The Danish capital is now full of light and beautiful light installations. Light illuminates bridges, old buildings, squares, and the city's canals. Visitors can enjoy 35 installations all over the city. People have many ways to explore the festival. Visitors can take a guided tour by Segway, canal boat, kayak, a guided walk, or a walk by themselves.

PROVA ESTRATTA

A handwritten signature in black ink, consisting of three distinct, stylized characters that appear to be 'B', 'L', and 'A'.



1. L'affidamento diretto per acquisizione di beni e servizi e per realizzazione lavori: definizione e caratteristiche di operatività.
2. Il fondo di riserva e il fondo pluriennale vincolato.
3. Le modalità di accesso ai posti di lavoro nella Pubblica Amministrazione.

Il candidato modifichi le impostazioni del pc selezionando il browser "Google Chrome" come predefinito, inoltre entri nelle impostazioni del browser e cancelli i file temporanei.

TESTO N. 20

#### Small Dog Helps a Girl

The chihuahua is a small type of dog. It may be small but it can be very brave. One chihuahua helped a small girl when she was attacked by a pit bull. The chihuahua came to help the girl and managed to get the aggressive dog away from her. People caught the pit bull and they will kill it. The girl has terrible injuries and she will need hours of surgery. But if the chihuahua had not helped her, it could have been much worse.

PROVA ESTRATTA

A handwritten capital letter 'B' in black ink, featuring a large loop on the left side and a vertical stroke through the center.A handwritten capital letter 'K' in black ink, with a vertical stem and a curved top arm.A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal tail stroke.

1. Dichiarazione sostitutiva di certificazioni.
2. Il Documento Unico di Programmazione: struttura e modalità di approvazione.
3. I principali compiti del Responsabile della Transizione al Digitale.

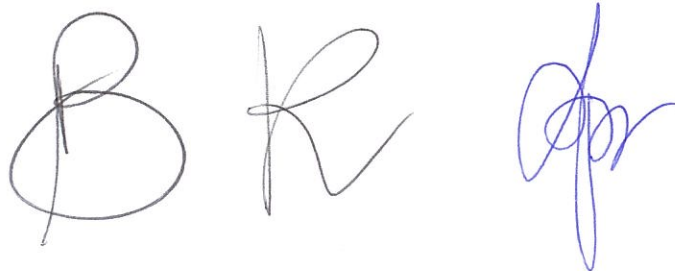
Il candidato crei un file di testo, lo salvi sul desktop, successivamente modifichi il programma predefinito di apertura per lo stesso.

TESTO N. 22

Problems with bottled water

Around 800 million of people around the world have no access to safe water to drink. For many others, it is a normal thing. Bottled water is the most popular drink in the US, but many problems come with the drink. Some cities have only bottled water, as the pipes for tap water are too old. Bottled water is much more expensive than tap water. At the same time, tap water is safer, and bottled water has a very bad impact on the natural world. A factory usually needs three liters of water to make one liter of bottled water.

PROVA ESTRATTA

The image shows three handwritten signatures. The first two are in black ink: a large, stylized 'B' and a cursive 'K'. The third signature is in blue ink and is more complex and cursive.

1. La procedura negoziata prevista dal codice dei contratti.
2. Variazione al bilancio di previsione e al Piano esecutivo di Gestione (P.E.G.).
3. Il documento informatico.

Il candidato crei un file pdf e lo salvi sul desktop.

#### TESTO N. 21

##### Pianist plays in the mountains

Chinese pianist Lang Lang played at Jungfrauoch, the highest railway station in Europe.

The performance happened 4,158 meters above the sea level in the Swiss Alps. The cold weather made out hard for the pianist to play, but Lang said that it was a very special moment for him. He enjoyed the beautiful scenery. People enjoyed Lang's performance very much. He played three songs to interest people in Asian music. Lang said that he would like to support cultural exchange between China and Europe.

PROVA ESTRATTA



BR

A blue ink signature, possibly reading 'Lang', written in a cursive style.

1. Modalità di stipula dei contratti per l'affidamento di lavori, servizi e forniture.
2. Il titolare del potere sostitutivo in caso di inerzia della Pubblica Amministrazione ai sensi della Legge 241/1990.
3. Incarichi ex art. 90 TUEL: uffici di supporto agli organi di direzione politica.

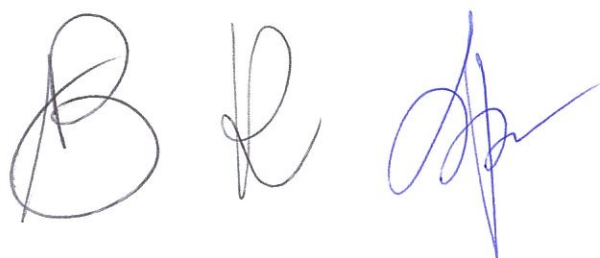
Il candidato cerchi tramite internet il sito dell'Unione Comunale Chianti Fiorentino e crei sul desktop il relativo link per accedervi immediatamente.

### TESTO N. 23

#### **People save a glacier**

Swedish scientists did an experiment on the Helags Glacier in the north of the country. The scientists put a special cloth on the top of the glacier during the summer months. The cloth was made of very strong and durable material which blocked the sun and UV radiation. It also kept the glacier cold. The team said that they saved at least 3.5 meters of ice from melting. Glaciers are melting all over the world as a result of warmer temperatures. It is important that more people know about the problem because it will be more serious in the future, and people will have to solve it.

PROVA ESTRATTA

Three handwritten signatures in blue ink, arranged horizontally. The first signature is a large, stylized 'B' with a loop. The second is a smaller, more compact signature. The third is a highly stylized signature with a long, sweeping tail.

1. Garanzie per la partecipazione alle procedure di gara.
2. Quando diventano esecutivi i provvedimenti di impegno di spesa dei Responsabili dei servizi.
3. Il procedimento della contrattazione collettiva nazionale e decentrata.

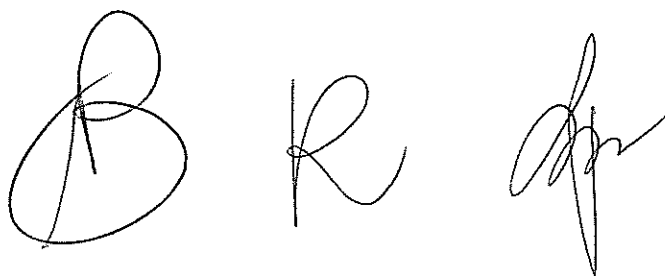
Il candidato cerchi tramite internet il sito del Ministero dell'Interno, copi il link diretto, e lo incolli in un documento rendendolo eseguibile.

#### TESTO N. 24

An artist paints on water

Zohra Zarougui is a Tunisian artist who uses a very old style of painting called Ebru. Ebru is from the 15th century and it comes from old Iran, Persia, and old Turkey, Ottoman Turkey. Since that time, it moved to more countries, for example, India or China, where artists used different colors and ways to make it. Zarougui uses a pan of oily water, and she adds dyes to make beautifully colored patterns. She then takes a piece of paper or canvas and moves the pattern onto it. Zarougui said that it was not easy to learn the style. She spent many years in another country to study Ebru, and she got a degree in it.

PROVA ESTRATTA



1. Partenariato pubblico privato: definizione e procedure di affidamento.
2. Il mandato di pagamento: caratteristiche.
3. Convocazione e presidenza della Giunta comunale e del Consiglio comunale.

Il candidato inserisca in un foglio di scrittura una tabella con 3 colonne e 10 righe, di cui la colonna n.2 dovrà avere larghezza di 1,5 cm.

TESTO N. 25

Plastic in food

British researchers found that when you eat the traditional roast Christmas dinner, 230,000 pieces of microplastics come into your body. Researchers cooked two roast chicken dinners and they compared the results. They cooked one dinner from ingredients wrapped in plastic, while the other dinner came in no plastic. The first dinner contained seven times more microplastics. Researchers found that if we ate this dinner every day, we would eat 10 grams of plastic. This amount is enough to make two plastic bags.

PROVA ESTRATTA

Three handwritten signatures or initials in black ink, arranged horizontally. The first is a large, stylized 'B' with a vertical line through it. The second is a smaller, similar 'B' with a vertical line. The third is a more complex, cursive signature.

1. Dichiarazioni in caso di impedimento alla sottoscrizione e alla dichiarazione da parte dell'interessato
2. Cos'è la determinazione di spesa del Responsabile di servizio.
3. Gli istituti di partecipazione previsti nel TUEL.

Il candidato crei un documento di testo e vi inserisca un'interruzione di pagina, inserendo all'interno di essa nella parte superiore centrato un logo qualsiasi scaricato da internet.

TESTO N. 26

Berlin aquarium burst

In Berlin, Germany, a big aquarium, cracked and one million liters of water poured onto a road. The aquarium was part of AquaDom, and a hotel surrounded it. Luckily, the incident happened early in the morning when no people were around. Glass and debris injured two people, and police evacuated around 300 guests and employees at the hotel. At first, people thought that the aquarium cracked because of low temperatures, but police weren't sure. 1,500 tropical fish were in the tank, and all of them sadly died.

PROVA ESTRATTA



1. Modalità ed effetti dei controlli sulle dichiarazioni sostitutive di certificazioni e di atti di notorietà.

2. Ai sensi della L. 241/1990 cosa deve contenere l'avviso dell'avvio del procedimento.

3. Qual è la differenza fra incompatibilità ed ineleggibilità?

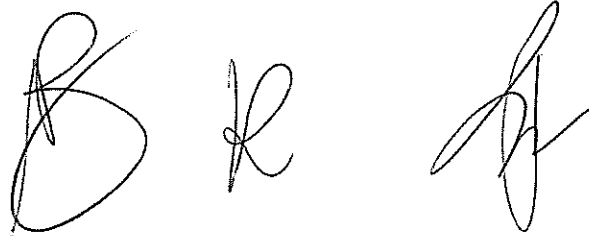
Il candidato identifichi la sezione dove si vedono le stampanti e ne imposti una come predefinita.

TESTO N. 27

Digital health

Some Americans look at their smartphones and other screens such as computers or TVs for more than 8 hours a day. Many people sleep less than 8 hours per night. Unfortunately, screen time can tire or hurt your eyes and brain. Due to COVID, children are getting more screen time. Some studies show that too much screen time can lower their language and thinking test scores and thin the brain's cortex. The cortex is where people solve problems or make arguments. The screens are also negative for their sleep, and sleep is important to their brain's growth.

PROVA ESTRATTA

Three handwritten signatures in black ink, arranged horizontally. The first signature is a large, stylized 'B' with a loop. The second is a smaller, more compact signature. The third is a signature with a prominent loop and a long tail.